



# TOURNAMENT TEAM BINDER

QUICK REFERENCE GUIDE

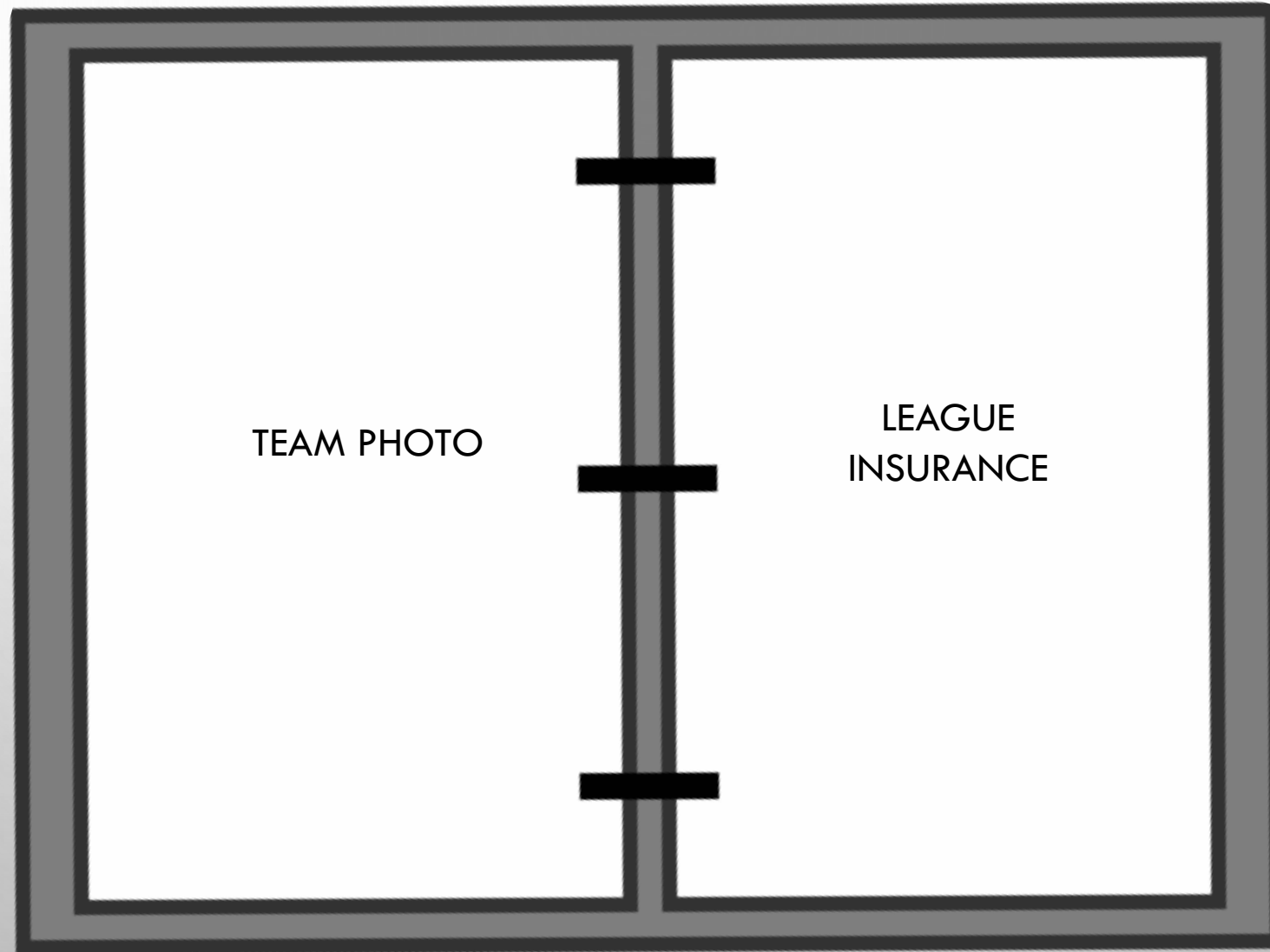
# WHAT TO INCLUDE?

- A TEAM PHOTO
- LEAGUE INSURANCE
- TOURNAMENT TEAM AFFIDAVIT (ROSTER)
  - SIGNED BY LEAGUE OFFICER
  - SIGNED BY EACH PARENT FOR MEDICAL RELEASE
- PITCHING RECORD (FOR KID PITCH DIVISIONS)
- BIRTH CERTIFICATE FOR EVERY PLAYER
- INDIVIDUAL PHOTO OF EVERY PLAYER

# HOW DO WE ASSEMBLE THE DOCUMENTS?

- YOUR TEAM BINDER SHOULD BE ASSEMBLED IN THE ORDER PRESENTED ON THE PREVIOUS SLIDE.
- EACH PLAYER BIRTH CERTIFICATE AND PHOTO SHALL BE PUT IN THE ORDER AS LISTED ON THE TOURNAMENT TEAM AFFIDAVIT.
- TEAM BINDERS MISSING ANY OF THE PIECES REQUIRED ARE CONSIDERED INCOMPLETE AND WILL RESULT IN YOUR TOURNAMENT TEAM AFFIDAVIT NOT BEING SIGNED BY THE TOURNAMENT DIRECTOR.
- PHOTOS WILL BE EMBOSSSED BY THE TOURNAMENT DIRECTOR. PLEASE DO NOT INCLUDE ANY PHOTOS YOU DO NOT WANT RUINED WITH THE PONY IMPRINT.

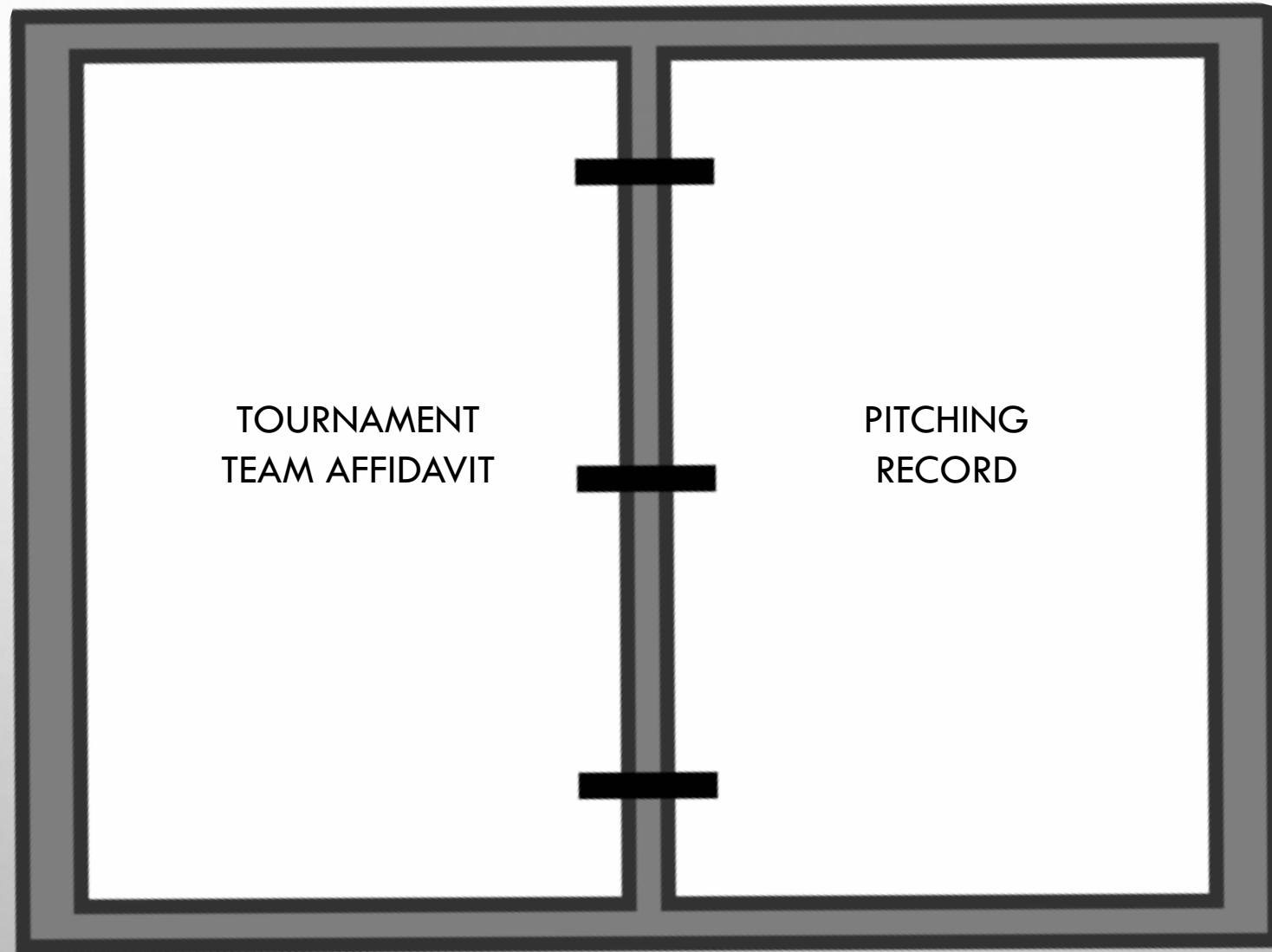
# ASSEMBLY



TEAM PHOTO

LEAGUE  
INSURANCE

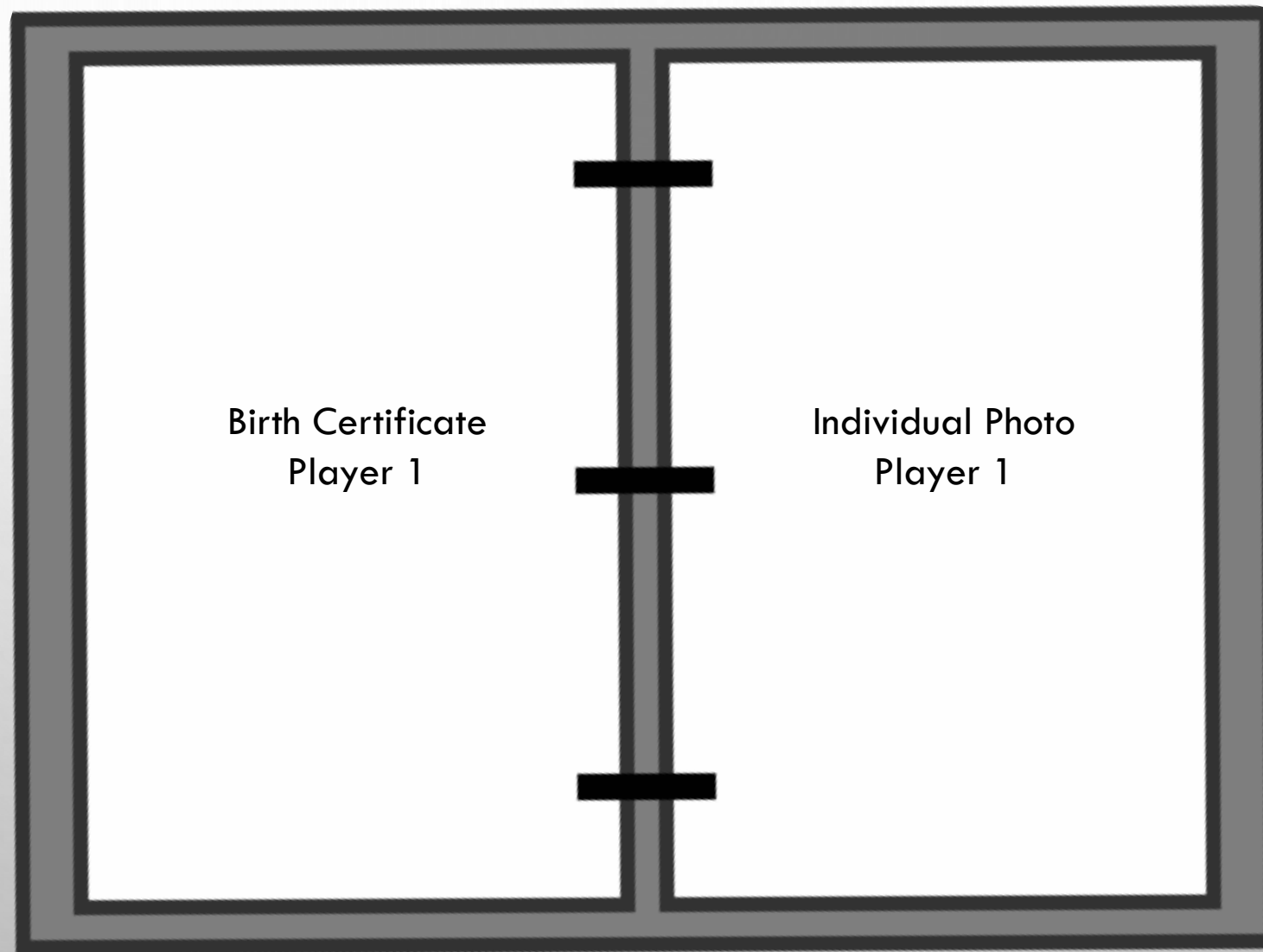
# ASSEMBLY



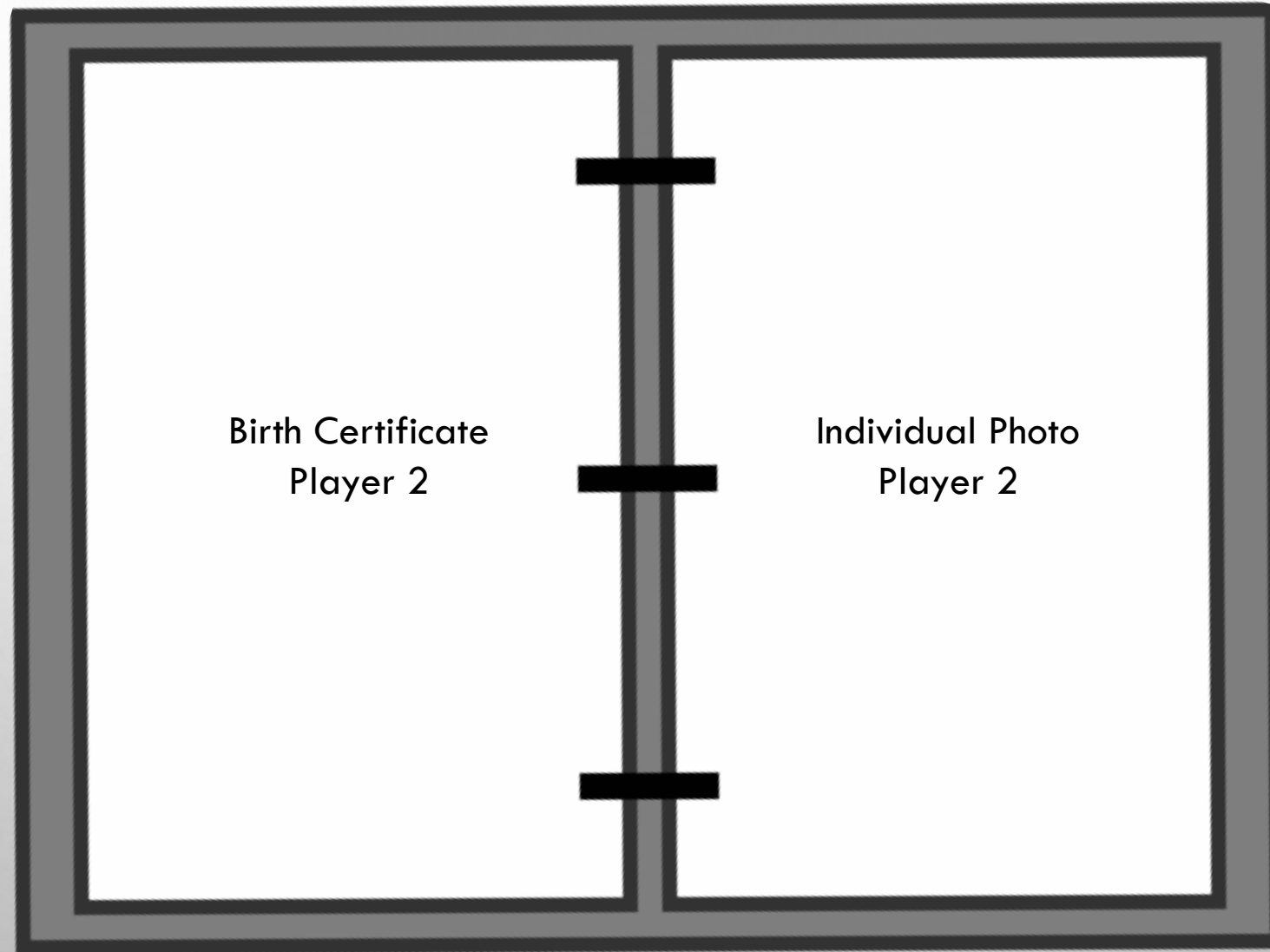
TOURNAMENT  
TEAM AFFIDAVIT

PITCHING  
RECORD

# ASSEMBLY



# ASSEMBLY



# WHAT DO WE DO WITH COMPLETED BINDERS?

- AT EACH TOURNAMENT, YOU WILL LOCATE THE TOURNAMENT DIRECTOR TO CHECK IN.
- TURN IN YOUR COMPLETED TOURNAMENT TEAM BINDER TO THE TOURNAMENT DIRECTOR.
- UPON COMPLETION OF THE TOURNAMENT, PICK UP YOUR BINDER FROM THE TOURNAMENT DIRECTOR.
  - ENSURE YOUR AFFIDAVIT HAS BEEN SIGNED BY THE TOURNAMENT DIRECTOR FOR THAT LEVEL OF TOURNAMENT PLAY.
  - ENSURE YOUR PITCHING RECORD (IF APPLICABLE) HAS BEEN FILLED OUT AND SIGNED BY THE TOURNAMENT DIRECTOR FOR THAT LEVEL OF TOURNAMENT PLAY.
- YOU WILL CARRY YOUR BINDER WITH YOU TO EACH TOURNAMENT, REPEATING THIS PROCESS UNTIL YOU ARE ELIMINATED FROM TOURNAMENT PLAY.



# QUESTIONS?

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